

AI readiness checklist for health leaders

Your one-pager to guide smarter, safer, more successful AI adoption.

Before you invest in AI, ask these 5 questions:

2 Is our data ready?

AI thrives on clean, complete data.

- Are our records digitised and up to date?
- Are they representative (e.g. inclusive of all populations)?
- Are data silos limiting our visibility?



If your data is fragmented, biased, or manual, pause and address that first.

4 Do we have governance in place?

AI needs oversight, just like any clinical or operational tool.

- Who will review decisions made by AI?
- What's the escalation plan for uncertain outcomes?
- Are we assessing bias, safety, and explainability?



Governance isn't a burden, it's your safeguard.

Quick status scorecard

If you're unsure, pause and build foundations. If it's a clear yes, proceed thoughtfully.

Readiness area	No	Somewhat	Yes
Clear problem defined	☐	☐	☐
Data is usable	☐	☐	☐
Frontline buy-in	☐	☐	☐
Governance planned	☐	☐	☐
Success metrics set	☐	☐	☐

1

What problem are we solving?

Don't start with a tool, start with a pain point.

- Are we trying to reduce admin time?
- Improve triage? Shorten waitlists?
- Free up clinician capacity?



Clarity on the "why" drives better choices for the "how."

3

Have we engaged the right people?

Great AI doesn't get imposed, it gets built with the people who'll use it.

- Have clinicians and admin staff been consulted early?
- Do they understand how it will help them?
- Are patients affected by this change?



People-first design = higher adoption and fewer surprises.

5

What does success look like?

Set outcome-based metrics from the start.

- Are we aiming for faster scheduling?
- Fewer missed appointments?
- Improved diagnosis accuracy or lower staff burnout?



Measuring the right thing keeps the focus on meaningful outcomes.

Want to go deeper?

[DOWNLOAD THE FULL GUIDE](#)